

Minutes of Board Meeting
Teleconference
March 12, 2014
10:00 a.m.

Present via teleconference were Trummie Patrick, Lynda Coker, Carolyn Roddy, David Connell, Todd Cowan, Virginia Galloway, Kelly Gay and Jeff Wigington. Also attending the meeting from the State Attorney General's Office was Ms. Angelique McClendon.

Establish Quorum/Call to Order

Chairman Patrick confirmed the presence of a quorum and called the meeting to order at 10:00 a.m.

Approval of Minutes

Chairman Patrick called for a motion regarding the minutes from the February 18, 2014 board meeting. A motion was made to approve the regular meeting minutes as presented; the motion received a second and was passed with unanimous approval by the remaining board members.

Commissioner's Report (Given by Deputy Commissioner Spencer Moore)

Deputy Commissioner Moore began by offering his regrets for Commissioner Mikell not being able to attend today's meeting; he was at an out-of-town meeting in his capacity as Commissioner of DDS.

Deputy Commissioner Moore recognized Commissioner Mikell's appointment to the Board of Employee Benefits Council by Governor Nathan Deal. Commissioner Mikell will be sworn in on March 24, 2014.

Deputy Commissioner Moore briefed the Board of our General Counsel Appointment, Ms. Cassandra Williams. She brings with her many years of legal experience from law firms as well as the DeKalb County Solicitor General's office.

Deputy Commissioner Moore also briefed the Board on the CSC performance after the winter storm. He stated that February 18, 2014 was the busiest day on record for the CSC's with a record breaking 23,632 customers served. He applauded Ms. Cynthia Sneed and her field staff for an excellent job in getting all the customers served. Also, the CSC's served an average of 20,378 customers daily during the month February, excluding Saturday service.

Kecia Bivins, Division Director of the Regulatory Compliance Division, gave remarks about the new Drivers Manual, CDL Manual, Parent Teen Drivers Manual and the Motorcycle Operators Manual. The new publications were released to the public at the beginning of year by way of the CSC's. An interactive digital version is also available online. Included in the new manuals are advertisements which significantly lowered the production costs, shipping cost and resulted in more than a 40% cost savings. We have received a lot of positive feedback from the community.

George Theobald, Information System Support, briefed the Board on the exciting news with respect to our temporary document and the Social Security Administration. After a great deal of effort over the course of a year, the Social Security Administration has agreed to accept our 120-day extension document as proof of identity for customers needing Social Security Administration services.

Deputy Commissioner Moore gave a brief overview of the facilities. Cobb County construction bids are under review by the Cobb County Commissioners along with a representative from the State Properties Commission. The Atlanta RFP was reposted and a committee will be established to review all bid offers submitted. In our 2015 budget, we planned to add three additional CSC's which include Paulding County, Bainbridge and Ft. Benning.

Deputy Commissioner Moore concluded the meeting with a brief legislative update. We are in Day 37 of the session and the 2014 Amended Budget has been passed by the General Assembly and signed by the Governor. The 2015 budget is currently in conference committee and we hope to have it signed and approved. We would like to thank the Governor's Office, the General Assembly and the Office of Planning and Budget for working with us throughout this process.

Rules for Initial Approval

- 375-3-1-.32 Eligibility for Veteran Designation with American Flag Symbol on Driver's License and Identification Card
- 375-3-3-.09 Extension of Temporary Driving Permits

Lynda Coker motioned to approve the initial rules for adoption; Virginia Galloway seconded the motion with unanimous approval by the remaining Board members.

Rules for Final Approval

- 375-3-3-.05 Program Certificates
- 375-5-5-.10 Office Requirements
- 375-5-2-.11 Office Requirements
- 375-5-6-.03 DUI Program Ownership
- 375-5-6-.12 DUI Ownership Responsibility
- 375-5-6-.18 Program Location and Facilities

Virginia Galloway motioned to approve the final rules for adoption; David Connell seconded the motion with unanimous approval by the remaining Board members.

Petitions for Waiver

August Frederick Tears – He is seeking a driver's license. He is unable to provide a name change document. He changed his last name to his adoptive father's last name at baptism. He went from Piatt to Tears. He has a copy of his birth certificate, his marriage certificate, a letter from the church where he was baptized, a DD214, a transcript from register of marriages, his son birth certificate, and a valid

driver's license from Florida as Tears. Ms. Judd stated that the Department supports the approval of the waiver.

Virginia Galloway motioned to approve the waiver; Kelly Gay seconded the motion with unanimous approval by the remaining Board members.

Wanchita Simmons – She is seeking a driver's license in the name of Simmons. She is currently enrolled and licensed as Sharpless. She is unable to provide a name change document. Her first birth certificate was in the name of Simmons. She ordered a certified birth certificate which came back with a last name of Sharpless. She has a copy of her divorce decree allowing her to restore her name to Wanchitta Simmons, a social security card with Simmons, a tax return with Simmons; she has a copy of her children birth certificates, a marriage license application, and a certificate of achievement. Ms. Judd stated that the Department supports the approval of the waiver.

David Connell motioned to approve the waiver; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

New or Old Business

The next board meeting is scheduled for April 16, 2014 at 10 a.m.

Adjournment

There being no further business to discuss, Chairman Patrick called for a motion to adjourn. A motion was made by Virginia Galloway; Jeff Wigington seconded the motion with unanimous approval by the Board.

Respectfully submitted,

Kelly H. Gay, Secretary